

CERTIFICATION OF OHIO PUBLIC SCHOOL TEACHING SERVICE MEMBER DID NOT CONTRIBUTE TO STRS OHIO

Kindergarten Through Grade 12 — Defined Benefit Plan Participants

PART 1	— Compl	leted by N	Member (Please see Certification Form Instru	uctions)	
Iember's na	me				STRS Ohio account no.	
				or Social Security no. (last four digits)		
			Street			<u> </u>
City				State ZIP code		
ome phone				Cell phone	e ()	
ompiete nar	ne of school (1	or service bei	ng certinea)			
PART 2	— Comp	leted by	Employe	(Please return form to member)		
					NG SERVICE on which con	tributions were not
				2 0	by the treasurer or payroll of	
			F	or Service Before July	1, 1978	
Fiscal Years*						
	om		О		Hours Employed (Complete only if days of	
Month	Year	Month	Year	School Days Employed	employment are not available)	Total Compensation
	19		19			\$
	19		19			\$
	19		19			\$
	19	T1 1 .	19	1.164	7	\$
		Ine membe			There is no cost to the employ	ver.
			For	Service On or After Ju	ıly 1, 1978 │	
Fiscal Years*				School Days Employed	Hours Employed	
From Month Year		To Month Year			(Complete only if days of employment are not available)	Total Compensation
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If e					ing teaching service occurrin	
TRS Ohio Fi		0.0	,		nding employer cost and inter hrough June; 1975–76 and thereafte	
			1		<u> </u>	<i>y S</i> *** *
nployer add	ress		Street	City	State	ZIP code
a valid we	or on file for	the above serv		-		Zii code
				of the waiver were exceeded.	Phone ()	
-						

Title_

CERTIFICATION FORM INSTRUCTIONS

Certification of Teaching Service — Member Did Not Contribute to STRS Ohio

These forms are to be used to certify public teaching service rendered in an Ohio public school or Ohio public college or university for which no retirement contributions were deducted from your pay.

Certification of Teaching Service

- Part 1 Completed by the member.
 - There are two separate forms a certification form for teaching service in an *Ohio public school* and a certification form for teaching service in an *Ohio public college or university*.
 - Please put your name and address on the appropriate form.
- Part 2 Completed by the employer (for the service you wish to purchase).
 - There are two sections pertaining to the time of completed service one for service rendered before
 July 1, 1978, and one for service rendered on or after July 1, 1978. The employer must complete the
 appropriate section from official school records.
 - The service must be broken down in STRS Ohio fiscal years as shown on the form.
 - Service at a college or university can be broken down in quarters or semesters, whichever is applicable.

Submitting Online

- Open the document on your desktop computer. (For best results, use Adobe Acrobat Reader.)
- Save it to your computer.
- Complete Part 1 of the appropriate form (Ohio public school or Ohio public college or university) and save again.
- Email the form as an attachment to the former employer covering the service you want to purchase.
- Instruct that individual to complete Part 2 of the form and email the form as an attachment to both you **and** forms@strsoh.org.
- STRS Ohio will send a confirmation email after receiving the form.

Submitting by Mail

- Complete Part 1 of the appropriate form (Ohio public school or Ohio public college or university).
- Separate and send the form to the former employer covering the service you want to purchase.
- Instruct the individual to complete Part 2 and return the form to you.
- Copy the form for your records.
- Send the original copy of the completed form to STRS Ohio.
- STRS Ohio will send a confirmation email after receiving the form.

Further Information

Further details, including eligibility requirements, are available in the *Purchasing Service Credit* brochure and the *Purchasing Service Credit Fact Sheet for Ohio Noncontributing Public Teaching Service*.





15-112, 5/23/200

CERTIFICATION OF OHIO PUBLIC COLLEGE OR UNIVERSITY TEACHING SERVICE MEMBER DID NOT CONTRIBUTE TO STRS OHIO

Defined Benefit Plan Participants

PART 1 — Completed by Member (Please see Certification Form Instructions)

Member's na					STRS Ohio account no				
Address					Social Security no. (last four digits)				
			Street						
Cit	y			State ZIP c	ode				
Home phone	Area code			Ce	ll phone ()				
	SS				The code				
Complete na	inic of conege (or university (ioi scivice o	enig certifica)					
PART 2	— Comp	leted by	Employe	er (Please return form to m	ember)				
					ACHING SERVICE on w		ere not		
submitted t	o STRS Ohio	o. (Certificati			cords by the treasurer or p	payroll officer.)			
				or Service Before	9 July 1, 1978	T =			
	Fiscal Years* (List each q		'semester on Го	separate line)		Percent of Full- Time Employment			
Month	Year	Month	Year	Quarter or Semester?	Position or Title	per Quarter/Semester (Example below**)	Total Compensation		
	19		19	□ Quarter □ Semester		%	\$		
	19		19	☐ Quarter ☐ Semester		%	\$		
	19		19	☐ Quarter ☐ Semester		%	\$		
	19		19	☐ Quarter ☐ Semester		%	\$		
		The membe	r will be bi	lled for the member's	cost. There is no cost to th	he employer.			
			For	Service On or Af	ter July 1, 1978				
Fis	cal Years* (List	t each quarter/	semester on	separate line)		Percent of Full- Time Employment			
Month	rom Year	Month	To Year	Quarter or Semester?	Position or Title	per Quarter/Semester (Example below**)	Total Compensation		
				□ Quarter □ Semester		%	\$		
				□ Quarter □ Semester		%	\$		
				□ Quarter □ Semester		%	\$		
				□ Quarter □ Semester		%	\$		
If	eligible servio				ntributing teaching service		1, 1978,		
*STDS Ohio E	iggal Voorg Dr			-	rresponding employer cost ember through June; 1975–76 and		ına		
					vas a minimum full-time teaching				
Employer ad	dress								
Employer uu	dress		Street		City	State	ZIP code		
	iver on file for le a copy of the			□ No ts of the waiver were exc	Phone ()			
Certifying of	ficial					Date certified			
Title									
-112, 5/23/200						·			