

Ad Hoc Governance Committee

May 18, 2023

Board Governance Consultant RFP



Scope of engagement

- Advise board on overall governance structure
- Engage in a comprehensive review of Board Policies, taking into consideration fiduciary audit recommendations
- Develop additional policies as needed
- Participate in board and committee meetings
- Develop annual board self-assessment process
- Provide ongoing guidance and education

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RFP timeline

- RFP Issued March 27, 2023

- RFP response deadline April 28, 2023

- Evaluation of qualifying proposals May/June 2023

- Responses were received from six consultants
- Recommend committee narrow field from six to three for finalist presentations in June

Discussion of Responses



Evaluation considerations

- Qualifications of firm/assigned staff
- Experience with:
 - Public pension boards
 - Governance structure/Board Policies
 - Fiduciary audits (conduct/review)
 - Board self assessments
- Cost
- Other considerations

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Next steps

- Finalist presentations June 2023

Select consultantJune/August 2023

- Finalize contract August 2023

Committee meetings begin with consultant
September 2023





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