

# Pickup Plan Information

STRS Ohio needs accurate pickup plan information for your school. You should check your pickup plan information in ESS and submit new plan documentation if updates are needed.

## Step 1

To access pickup plan information from the home page, click on "Pickup Plan Information" in the Additional Tools menu.

## Step 2

Your pickup plan information will appear.

1. Review the employee groups covered, plan type, percentage being picked up and effective date.
2. If the total pickup percentage is less than the current 14% member contribution rate and/or the effective date is not 7/1/2016 or later, new plan documentation is needed.
3. If any information is not accurate, email new plan documentation to report@strsoh.org.
4. If "multiple plans" is listed in place of a specific percentage, the plan type or percentage varies within an employee group.

The screenshot shows the STRS Ohio ESS home page. The navigation bar includes Home, Payment History, New Hire Notification, Reemployed Retiree Notification, Employer Reports, Deposit & Service Reports, Withdrawal Certification, and Documents. The 'Additional Tools' menu is expanded, listing various options. 'Pickup Plan Information' is highlighted with a red circle. The 'Outstanding Reports' section displays a table with two columns: Report Type and Number of Reports. The 'News & Alerts' section is currently empty.

Report Type	Number of Reports
Deposit & Service	4
Pay Date Calendar	1

Pickup Plan Information			
Group Covered	Pickup Plan Type	Pickup Percent	Effective Date
Administrators	Salary Reduction	14	7/1/2016
Superintendents	Pickup-on-Pickup	14	8/1/2016
Teachers	Salary Reduction	14	7/1/2016